



UNITED STATES DEPARTMENT OF EDUCATION  
WASHINGTON, D.C. 20202

2020 APPLICATION FOR DESIGNATION AS AN ELIGIBLE INSTITUTION

To apply for grants under  
Title III Programs SIP, ANNH, ANNAPISI, NASNTI, HSI STEM, and PBI  
Title V Programs HSI and PPOHA  
Authority: 34 CFR Part 606 and 607 Programs  
Important: You are required to provide the information requested  
in order to obtain or retain a benefit.

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is 1840-0103. The time required to complete this information collection is estimated to average 7.00 hours (or minutes) per response, including the time to review instructions, search existing data resources, gather data, and complete and review information collection. If you have any comments concerning the accuracy of this estimate or suggestions for improving this form, please write to: U.S. Department of Education, Washington, D.C. 20202-4561. If you have comments or concerns regarding the status of your individual submission for this form, write directly to: Institutional Services, U.S. Department of Education, 400 Maryland Avenue SW, Washington, D.C., 20202.

\* This form must be completed electronically.

Part I. Identity of Applicant Institution

- 1. Institution/Campus OPEID Number:
- 2. Name of Institution/Campus Requesting:
- 3. Address (Street # or P.O. Box and Street Name, City, State, Zip):
- 4. Contact Person's Name: (Last Name, First Name, Middle Initial):
- 5. Contact Person's Title, Phone Number, Extension:
- 6. E-mail Address:
- 7. Data Universal Numbering System (DUNS Number):
- 8. Type (mark one): ( ) Two-Year Institution ( ) Four-Year Institution
- 9. Control (mark one): ( ) Private Non-Profit Institution ( ) Public Institution

Part II. Institutional Enrollment

- 1. Total Institutional Enrollment (Fall 2017 Head Count):
- 2. Total Minority Enrollment (Fall 2017 Head Count):

Part III. Institutional Statistics

1. Needy Student Requirement

- A. Fall 2017 Head Count Enrollment of Undergraduate and Graduate Degree Students:
- B. Fall 2017 Recipients of Title IV Need-Based Financial Assistance:



UNITED STATES DEPARTMENT OF EDUCATION  
WASHINGTON, D.C. 20202

2020 APPLICATION FOR DESIGNATION AS AN ELIGIBLE INSTITUTION

(Include Only Pell Grant, Supplemental Educational Opportunity Grant, College Work Study, and Perkins Loan)

C. Fall 2017 Enrollment of Half-Time up to and including Full-Time Undergraduate Students:

D. Fall 2017 Pell Grant Recipients:

**2. Core Expenses Requirement**

A. Undergraduate Full-Time Equivalent Fall 2017 Enrollment

a. Total Full-Time Undergraduate Students:

b. Total Number of Credit Hours for all Part-Time Undergraduate Students:

B. Graduate Full-Time Equivalent Fall 2017 Enrollment:

a. Total Full-Time Graduate Students:

b. Total Number of Credit Hours for all Part-Time Graduate Students:

C. Total 2017-18 Core Expenses:

D. Average 2017-18 Core Expenses per FTE =  $C/(A+B)$ :

Part IV. Specific Institutional Eligibility Requirements

**1. Needy Student Requirement (mark A, B, or C)**

A. According to the result, after dividing item 1B by item 1A in Part III of this form, at least 50% of Degree Students are recipients of Need-Based Financial Support; or

B. According to the result, after dividing item 1D by item 1C in Part III of this form, our enrollment exceeds the pertinent threshold for Substantial Percentage of Students Receiving Pell Grants for the 2017-18 year.

C. Requesting Waiver (Section 607.3(b) and Section 606.3(b) option(s):

Check an option, and attach the narrative justification to this form.

**2. Core Expenses Requirement (mark A or B)**

A. The Core Expenses per FTE Student are less than the pertinent threshold for base year 2017-18.

B. Requesting Waiver (Section 607.4(c) and (d) and Section 606.4(c) and (d) option(s):

Check an option, and attach the narrative justification to this form.



UNITED STATES DEPARTMENT OF EDUCATION  
WASHINGTON, D.C. 20202

2020 APPLICATION FOR DESIGNATION AS AN ELIGIBLE INSTITUTION

Part V. Certification

(Although this Certification requirement is waived for applicants applying online,  
the Department reserves the right to require a signed form on request.)

To the best of my knowledge and belief, all data in this application are true and correct. The governing body of the applicant has duly authorized this document and the applicant will comply with the required assurances. We meet the accrediting requirements and, if applicable, we meet the definition of a branch campus as defined in 34 CFR Part 606.7(b) and 34 CFR 607.7(e).

Authorized Representative's Name: \_\_\_\_\_

Title: \_\_\_\_\_

Authorized Representative's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Email: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Former Name of Applicant: \_\_\_\_\_

Institution/Campus (if applicable): \_\_\_\_\_